



### **UNITED KINGDOM COUNCIL ON DEAFNESS**

Registered Number 2922584

Charity Number 1038448

**ANNUAL REPORT** 

FOR THE YEAR ENDED 31 MARCH 2014

**量UK200Group** 

CO7 7QR

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### Annual Report year ending 31 March 2014

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### **Charity information**

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**Charity Number** 

1038448

Staff

Mrs Clare L Long (Office Manager)

**Bankers** 

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Kent ME19 4TA **Registered Address** 

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**Email** 

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Website

www.deafcouncil.org.uk

**Company Number** 

2922584

Independent Examiner

N W Raven FCA Griffin Chapman 4 & 5 The Cedars Apex 12

Old Ipswich Road

Colchester CO7 7QR Insurance Advisors

Willis Ltd Stuart House Caxton Road Fulwood Preston PR2 9RW

### Trustees' report

The Trustees have pleasure in presenting their report together with the accounts of the Council for the year ended 31 March 2014. The financial statements of the charity are prepared in accordance with the Statement of Recommended Practice issued by the Charity Commissioners in April 2005, and the Companies Act 2006.

#### **United Kingdom Council on Deafness**

The UK Council on Deafness is a company limited by guarantee registered under number 2922584 on 25 April 1994. It is also a registered charity under number 1038448. It is governed by its Memorandum and Articles of Association.

#### **Objectives**

The Council aims to improve and extend co-operation between member organisations in promoting and representing the interests of deaf, deafened, deafblind and hard of hearing people.

The Council provides a forum for debate and a focus for action. It promotes understanding and acceptance of the different perspectives on issues connected with deafness. Members work together to achieve change on matters of shared concern.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives.

#### Member organisations during 2013/14

- 1. 121 Captions Limited
- 2. Action Deafness
- 3. Action for Deafness
- 4. Action on Hearing Loss
- 5. Appa Life SE
- 6. Association of Lipspeakers
- 7. Association of Notetaking Professionals
- 8. Association of Sign Language Interpreters
- Association of Verbatim Speech to Text Reporters
- 10. BID Services with Deaf People
- 11. Blackpool Deaf Society
- 12. British Academy of Audiology
- British Association of Paediatricians in Audiology
- British Association of Teachers of the Deaf
- 15. British Deaf Association
- 16. British Institute of Verbatim Reporters
- 17. British Sign Language Broadcasting Trust
- 18. British Society of Hearing Aid Audiologists
- 19. Cambridgeshire Deaf Association
- 20. CAMTAD
- 21. Children of Deaf Parents UK
- 22. Cochlear Implanted Children's Support Group (CICS)
- 23. Codaukireland
- 24. Community ID
- 25. Cued Speech Association UK
- 26. dDeaflinks, Staffordshire
- 27. Deaf Alerter
- 28. Deafblind UK
- 29. deafconnect
- Deaf Education through Listening & Talking (DELTA)
- 31. Deaf Lincs
- 32. Deaf London
- 33. Deaf Parenting UK
- 34. deafPLUS
- 35. Deaf Vision

- 36. Deafness, Cognition and Language Research Centre (DCAL)
- 37. The Ear Foundation
- 38. East Sussex Hearing Resource Centre
- 39. The Elizabeth Foundation
- 40. Ewing Foundation
- 41. Go! Sign
- 42. Hear First
- 43. Hearing Dogs for Deaf People
- 44. Hearing Link
- 45. Hertfordshire Hearing Advisory Service
- 46. Home Counties Cochlear Implant Group
- 47. Hull and East Riding Institute for the Deaf
- 48. Jewish Deaf Association
- 49. Manchester Deaf Centre
- 50. Ménière's Society
- 51. Merseyside Society for Deaf People
- 52. National Association of Deafened People
- National Cochlear Implant Users' Association
- 54. National Deaf Children's Society
- 55. Norfolk Deaf Association
- 56. Nottinghamshire Deaf Society
- 57. Open Ears
- 58. Scottish Council on Deafness
- 59. Sense
- 60. Shropshire Deafness Association
- 61. Signature
- 62. SignHealth
- 63. Sonus
- 64. SORD (Manchester University)
- 65. Speech, Language & Hearing Centre
- 66. Talk with Sign Books Ltd
- 67. UK Deaf Sport
- 68. Visual Language Professionals
- 69. Walsall Deaf Community Services
- 70. West Norfolk Deaf Association

#### Affiliate Member organisations during 2013/14

- 1. Advanced Bionics UK Limited
- 2. Alpha Hospitals Limited
- 3. Becoming Visible
- 4. Bee Communications
- 5. BT Inclusion
- 6. City Lit
- 7. Clarion Interpreting
- 8. Deaf Support Services Dudley
- 9. Derby City Council
- 10. DSPG Limited

- 11. Exeter Royal Academy for Deaf Education
- 12. Glasgow City Council
- 13. Kent County Council
- 14. London Borough of Barnet
- 15. London Borough of Tower Hamlets
- 16. Norfolk County Council
- 17. Rayovac Spectrum Brands
- 18. Royal Borough of Kensington & Chelsea
- 19. Sensing Change (formerly Suffolk County Council)
- 20. Southampton City Council

### Membership of the Board

The people who served as Trustees during this financial period are as follows:

Brian Archbold

(Treasurer & Company Secretary)

Lidia Best

Michael William Bishop

(Appointed 12 February 2014)

Cornelius James Edwards

(Chair)

Elizabeth Jones

(Resigned 16 October 2013)

Jonathan (Joff) McGill Caroline Player Michael Quinlan

Jane Shaw

Margaret Williams

(Resigned 16 October 2013)

Prof Bencie Woll

The Trustees have the powers and obligations of directors under the Companies Act 2006.

#### Income

Income was from three main sources during this financial period: membership fees, sponsorship and projects.

### Review of the period

Following last year's surplus, it is disappointing to report a deficit of £1,810 in the General Fund. That reduced the General Fund balance to £8,605. There was also a deficit of £1,695 in Restricted Funds, taking the balance to zero, which we had anticipated.

There are a few reasons for the deficit in the General Fund:

- ➤ I have been advised by our Accountants that income of £2,519.46 was overstated in last year's Accounts and should have appeared in this year's Accounts.
- > The Trustees instituted a governance structure review (mentioned in our last Annual Report). This work was carried out by Fiona Ash and Ruth Lesirge of Cass Business School, City University London at a cost of £2,500. The review report is being used by a taskforce to develop a statement of Common Purpose. The statement should be ready for dissemination by the end of the current financial year.
- > Our project on Deaf Access to Communications has developed during the year. Along with the funds brought across from TAG on our merger being extinguished, we are now meeting these costs.
- ➤ In our last report, we stated we would be self-sustaining. No development support has been received this year, compared to £4,125 in the previous financial year.

In view of these facts, the Trustees are comfortable in meeting this year's deficit out of General Funds.

We are delighted to welcome as new members: Appa Life SE, Blackpool Deaf Society, British Association of Paediatricians in Audiology, Codaukireland, Denoted, SORD (Manchester University) and Speech, Language & Hearing Centre; and as Affiliate Members Bee Communications (now known as Ai-Media UK), Glasgow City Council and Norfolk County Council.

Sadly we have lost a few members during the year. We now have 70 Members and 20 Affiliate Members.

#### Conferences

We held two conferences during the year. They were both very well received by our members, as indicated by their verbal comments and those on the evaluation sheets.

The first conference was on new hearing technologies. It was held jointly with member organisation The Ear Foundation in Westminster. Stephen Lloyd MP (now Chair of the All-Party Parliamentary Group on Deafness) attended.

The second conference was on the subject of Ageing & Deafness and the Implications for Health & Social Care. This conference was supported by member organisations SignHealth and Sonus.

Our conferences made a surplus of £528, compared with £2,137 in the previous year. We are grateful to the various companies and organisations that sponsored or exhibited at our conferences.

#### Staffing

Due to financial constraints, we have been unable to appoint a Director since May 2012. We are most appreciative of the way our Office Manager, Clare Long, has carried out some of the Director's duties as well as her existing responsibilities. The Board acknowledges that, without Clare, we couldn't have achieved all we have done in the last year.

We have maintained strict control over our costs. Monthly Management Accounts are prepared by our Accountants, analysed by our Hon Treasurer, and monitored by the Trustees.

#### Communications

We have developed our website <a href="http://www.deafcouncil.org.uk">http://www.deafcouncil.org.uk</a> over the year. New and updated pages are in place to keep our members informed. There are also web pages on Deaf Awareness Week, Deaf Access to Communications and Access to Work.

We also have a presence on Facebook and Twitter. Up to date information about UK Council on Deafness and its members is regularly communicated.

### **Deaf Health Champions**

UK Council on Deafness is a lead delivery partner for the Deaf Health Champions project in the North West of England. Other partners are SignHealth, Manchester Deaf Centre, Merseyside Society for Deaf People and Deaf Vision Cumbria.

The project has been funded by a grant of £592,000 from the Department of Health's Health & Social Care Volunteering Fund (HSCVF). It runs until September 2015.

SignHealth is the fund-holder for this project. Transfers are made to UK Council on Deafness to cover salaries and specified overheads.

The vision of Deaf Health Champions is to achieve a future where every deaf person has full access to health services, an excellent patient experience and the information to make healthier lifestyle choices.

A team of four staff (Project Manager and three Volunteer Coordinators) have recruited, trained and supported Deaf and hard of hearing volunteers to improve health outcomes for all deaf people. Volunteer Leaders are engaging at a strategic level to influence the policies and workplans of Healthwatch and local

Health and Wellbeing Boards. Volunteer Champions are taking health-related roles to support wider D/deaf communities.

The Project Manager, Ms Jo Slater, has done some excellent work during the year. We are also grateful to Jonathan Swift for the additional work that he has undertaken.

#### **Deaf Access to Communications**

Following the merger of TAG with UK Council on Deafness, our Deaf Access to Communications project (DAC) has developed. The costs of this are now borne by UK Council on Deafness the General Funds, as TAG's funds have been fully utilised.

DAC was established to build on the work of TAG. It focuses on equal access to electronic communications for deaf and deafblind people, including subtitling and telecommunications.

DAC completed a project for Ofcom. It considered the impact on costs of the introduction of video and captioned relay services. The report and recommendations lead to positive discussions with Government and others on the development of a 'voluntary' funded model for video relay.

DAC was chaired through this process by Sandra Verkuyten OBE. The UK Council on Deafness Board extends its thanks to Sandra for her support in this key work.

We were delighted that Ruth Myers, the last Chair of TAG and previous Chair of UK Council on Deafness, was made an MBE in the Queen's Birthday Honours.

#### Access to Work

Since October 2013, together with our member organisations, we have been working to deal with the problems that Access to Work is causing for deaf people. We have been encouraging our members to collect evidence to be used in lobbying.

Last year our member organisation the British Deaf Association (BDA) asked deaf people to tell them about their experiences in a survey. The responses helped BDA to write a report that is being used in the discussions.

Sir Malcolm Bruce MP and UK Council on Deafness members met with the Minister for Disabled People, Mike Penning MP. As a result, the Minister announced a review of the scheme.

#### **Objectives**

Our objectives are to:

- > be a reference point for all organisations working with deaf people;
- > participate in campaigns to achieve equality and rights for deaf people;
- > promote awareness of deaf issues and the work of our members;
- > provide a forum for discussion and exchange of information between members;
- promote best practice among members;
- provide administrative services for members;
- provide support to enable members to share resources and work together;
- promote access to funding opportunities for members; and
- > promote the interests of members in the development of the voluntary sector.

This year these objectives have been achieved through:

- campaigning for the rights of deaf people we have continued to support access to communication in English, and we commented earlier on our work with Deaf Health Champions, Deaf Access to Communications and Access to Work;
- > raising awareness of the needs of deaf people in the health sector by training health care staff to be more aware of the needs of deaf people;
- organising conferences on new hearing technologies, Ageing & Deafness and the Implications for Health & Social Care;

- providing administrative services for members through the provision of Disclosing and Barring Service (DBS) checks for member organisations; and
- increasing awareness of deaf issues and the needs of our member organisations through the provision of the secretariat to the All Party Parliamentary Group on Deafness and coordinating Deaf Awareness Week.

It is pleasing that we have achieved our objectives over the period in question.

#### Outlook for 2014/2015

In 2014/2015 our major priorities will again be adding value to the work of the sector and placing our finances on a stronger footing. The Trustees have made sure the UK Council on Deafness is financially stable and adds real value to the sector, and remain committed to this.

Deaf Access to Communications (DAC) will continue to lobby effectively on modernised relay services and the new Communications Act. We intend to run a conference on the theme of access to broadcasting, hopefully in Autumn of this year.

We will continue to support Deaf Health Champions, together with our partner organisations. We will strengthen our role in solving the problems caused by Access to Work.

We will continue to work in collaboration with the Alliance on Deafness and Hearing Loss to promote improved access to health services for people who are deaf or have a hearing loss.

Costs will continue to be monitored very carefully. The Board will give very thoughtful consideration to the timing of the appointment of a new Director, although this is unlikely in the short-term. The Board increased fees annually in line with CPI, the Government's preferred measure.

A taskforce will develop a statement of common purpose for the sector. It will be ready for dissemination in early 2015.

#### Going concern

It is important we make a statement about our ability to continue as a going concern. We have made every effort to increase income and minimise costs.

In recent years, we have relied on additional support from our larger members, but this has not been requested or received this financial year. We shall continue to seek grants, and the increase in membership fees has had a positive impact on our finances. In the meantime, we are monitoring the situation monthly and are confident we can continue as a going concern.

#### Public benefit statement

The Trustees confirm they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

In accordance with the Charities Act, our charitable purposes include:

- improving and extending co-operation between member organisations in promoting and representing the interests of deaf, deafened, deafblind and hard of hearing people;
- providing a forum for debate and a focus for action on deaf issues;
- > promoting understanding and acceptance of the different perspectives on issues connected with deafness; and
- working together to achieve change on matters of shared concern.

Our services to member organisations are free or at a modest cost. A membership fee is charged on a sliding scale to ensure that small organisations can benefit.

#### Trustees' responsibilities

Company law requires Trustees to prepare accounts for each financial period which give a true and fair view of the state of the company's affairs at the end of each period and of its surplus or deficit for that period. In preparing those accounts Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- > make judgements and estimates that are reasonable and prudent;
- > state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- > prepare the accounts on the going concern basis unless it is appropriate to presume that the company will not continue in business.

Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the company's financial position and enable it to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the company's assets and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Reserves

The Board of Trustees believes the charity should hold financial reserves (the "Emergency Operating Reserve" – EOR) because:

- > it has no endowment funding and is entirely dependent for income upon grants, membership fees, sponsorship and income generated from year to year which is inevitably subject to fluctuation; and
- > it requires protection against and the ability to continue operating despite catastrophic or lesser but damaging events.

The trustees believe the minimum level of the EOR should be the equivalent of three months' core operating costs. The maximum level of the EOR should be the equivalent of six months' operating costs, calculated and reviewed annually.

At 31 March 2014 unrestricted reserves are £8,605. The budget set for 2013/2014 indicates three months' core operating costs amounting to approximately £9,200, so the level of EOR is slightly below the minimum target level.

The trustees intend to set annual budgets that maintain the EOR within the set parameters. The trustees believe the EOR should be maintained at the desired level consistent with the charity's overall financial position and its need to maintain and develop its charitable activities.

#### Internal Financial Control

The charity has in place systems of internal control. They are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. They include:

- > a rolling plan and an annual budget and operational plan approved by the Trustees;
- > a number of matters specifically reserved for the Trustees' approval;
- a clear organisational structure with appropriate lines for reporting;
- > regular consideration by the Trustees of financial results, variance from budgets, non-financial performance indicators and benchmarking reviews;
- the development and regular review of policy documents covering major strategic and operational activities; and
- the delegation by the Trustees to the Director of the management and identification of risks, when a Director is in place.

#### Risk management

The major risks to which the charity is exposed, as identified by the trustees, have been reviewed and systems have been established to mitigate those risks.

Structure of governance
Nine trustees are elected at the Annual General Meeting for periods of three years (maximum six years).
The Board has the power to appoint for periods of three years (maximum six years) a further three Trustees.

By order of the Board

C J Edwards

Chair

Date: 24 September 2014

### Independent Examiner's Report to the Trustees of United Kingdom Council on Deafness

I report on the accounts of the company for the year ended 31 March 2014 which are set out on pages 12 to 17.

#### Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act; and
- state whether particular matters have come to my attention.

#### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

N W Raven FCA
Chartered Accountant

4 & 5 The Cedars, Apex 12, Old Ipswich Road Colchester CO7 7QR

Dated 6.10.2014

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Statement of financial activities for the year ended 31 March 2014 (incorporating income and expenditure account)

(incorporating income and exp			Daatuiskad	Tatal	2013
	Note	General Fund	Restricted Funds	Total 2014	2013
		£	£	2014 £	£
Incoming Resources				<u></u>	
Incoming resources from					
generated funds					
Voluntary income:					525
Sponsorship Donations		5	-	- 5	525
Activities for generating		5		3	
funds:					
Investment income		15	-	15	14
Incoming resources from					
charitable activities:					
Grants	1	-	-	-	-
Membership and Affiliation Fees		35,122	-	35,122	35,900
Conference Income		11,087	-	11,087	10,719
Other incoming resources					
Sale of Publications		-	-	-	4 425
Development Support	1	-	_	<b>-</b>	4,125 216
CRB Checks Income From Projects		9,108	64,241	73,349	19,213
Total Incoming Resources		55,337	64,241	119,578	70,712
		·			
Resources expended					
Costs of generating funds:					
Charitable activities:					
Funding distributed to projects		5,269	65,936	71,205	10,083
Conference costs		10,559	_	10,559	8,582
Publicity costs		-	-	-	_
Support costs	2	38,799	_	38,799	39,099
Governance costs	3	2,520	-	2,520	2,400
Total Resources expended		57,147	65,936	123,083	60,164
		•	,	<u> </u>	
Net incoming/outgoing		_			
resources		(1,810)	(1,695)	(3,505)	10,548
Fund balances brought		10 415	1.605	12 110	1 560
forward at beginning of year Fund balances carried	8,9	10,415	1,695	12,110	1,562
forward at end of period	-12	8,605	_	8,605	12,110
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The notes on pages 13 to 17 form part of these accounts.

All the results included in the statement of financial activities above relate to continuing activities.

The company has no recognised gains and losses other than those included in the statement of financial activities above, and therefore no separate statement of total recognised gains and losses has been presented.

There is no difference between the fund balances and the surplus for the year stated above and their historical cost equivalents.

#### Balance sheet at 31 March 2014

	Note	31.03.2014 £	31.03.2013 £
Fixed assets			*****
Tangible fixed assets	5	-	
Current assets			
Debtors	6	5,952	8,689
Cash at bank		10,030	13,091
		15,982	21,780
Current liabilities			
Creditors	7	(7,377)	(9,670)
Net current assets		12,285	12,110
Net assets		8,605	12,110
Represented by			
General fund	8, 9	8,605	10,415
Restricted funds	8, 9		1,695
		8,605	12,110

For the year ending 31 March 2014 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with provisions applicable to companies subject to the small companies regime.

The financial statements on pages 11 to 17 were approved by the Trustees on

24.9.2014

On behalf of the Trustees

**Brian Archbold FCIB FFA FCMI** 

Treasurer

### **Accounting policies**

### **Basis of accounting**

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities (SORP 2005) issued in April 2005, applicable UK accounting standards and the Companies Act 2006. The principal accounting policies adopted in the preparation of the financial statements are set out below.

#### **Incoming Resources**

All incoming resources are included in the SoFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. No amounts are included in respect of services provided by volunteers.

#### Grants

All grants are recognised in full in the statement of financial activities in the year in which they are receivable, unless these relate to a specific future period in which case they are deferred.

#### **Resources Expended**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that category. Resources expended include attributable VAT that cannot be recovered.

Governance costs include the management of the charitable company's assets, and compliance with constitutional and statutory requirements. Comparative costs have been restated in line with this policy.

#### **Taxation**

The Council, being a registered charity, is not liable to corporation tax on its charitable activities.

#### **Fixed assets**

All fixed assets are initially recorded at cost.

#### Depreciation

Depreciation is charged so as to write off the cost of tangible assets acquired evenly over their estimated useful lives which are as follows:

Computers 33% on cost

Fixtures and fittings 25% on reducing balance

### **Fund Accounting**

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific instructions imposed by the donors or which have been raised by the charity for particular purposes. Expenditure which meets these griteria is charged to the fund together with an agreed allocation of management and administration costs.

### Operating leases

Rentals payable under operating leases, where substantially all the risks and rewards of ownership remain with the lessor, are charged to the statement of financial activities in the year in which they fall due.

## Notes to the financial statements for the year ended 31 March 2014

### 1. Grants received

All grants given for a specific purpose have been entirely expended on that purpose.

	2014 £	2013 £
Development Support Grants:		
Hearing Dogs for Deaf People	•	1,625
British Deaf Association	•	2,500
	-	4,125

2. Support costs				
	2014 General fund	2013 General fund	2014 Restricted	2013 Restricted
	General lund £	£	funds	funds
			£	£
Salaries and pension costs	18,995	25,054	-	-
Travel and subsistence	697	1,772	-	-
Project costs	6,307	275	-	-
Rent	3,643	3,195	-	-
Insurance	416	438	-	-
IT Costs	1,342	2,121	-	-
Telephone	290	278	-	-
Postage	472	470	-	-
Printing, stationery and office equipment	1,049	746	-	-
Depreciation	-	110	-	-
Trustee expenses	886	2,452	-	-
Professional fees	42	28	-	-
Bookkeeping costs	2,160	2,160	-	-
Business plan	2,500	-	-	-
	38,799	39,099	-	- -

3. Governance costs	2014 General fund £	2013 General fund £	2014 Restricted funds £	2013 Restricted funds £
Independent examiners fee	2,520	2,400	_	-
	2,520	2,400		-

## 4. Staff costs

The average number of persons employed by the Council was one (2012/13: two).

Trustees receive no remuneration. Trustees received expenses to the value of £886 (2012/13: £2,452).

	2014 £	2013 £
Salaries	17,625	22,612
National Insurance Contributions	1,370	2,442
	18,995	25,054
5. Tangible assets	Fixtures, fitt compute	
Value		L
As at 1 April 2013		18,748
Additions		-
Disposals		(13,899)
As at 31 March 2014		4,849
Depreciation		
As at 1 April 2013		18,748
Charge for the year		-
Disposals		(13,899)
As at 31 March 2014		4,849
Net book amounts		
As at 31 March 2014		-
As at 31 March 2013		-
6. Debtors (amounts falling due within one year)		
	2014 £	2013 £
Trade debtors	5,694	4,725
Deferred cost	-	3,600
Prepayments	258	364
	5,952	8,689

#### 7. Creditors (amounts falling due within one year)

	2014 £	2013 £
Trade creditors	1,201	3,569
Taxation and social security	396	1,121
Accruals & deferred income	5,780	4,980
	7,377	9,670

8. Funds	Unrestricted funds General Fund £	Restricted funds DAC £	Restricted funds DHC £	Total £
Opening funds	10,415	1,695	-	12,110
Incoming resources	55,337	15,196	49,045	119,578
Outgoing resources	(57,147)	(16,891)	(49,045)	(123,083)
Closing funds	8,605	-		8,605

### General fund

The General fund represents the unrestricted funds held for the general purposes of the charity as set out in its governing document.

#### Restricted funds

Restricted funds are funds held by the charity for particular applications, specified by the donor, within the charity's objectives, and can only be applied to those particular purposes. The restrictions may apply to income or capital or both.

#### Purpose of restricted funds:

- The DAC (Deaf Access to Communications) fund relates to the merge of TAG with UKCoD. Residual funds of £3,959.81 were transferred to UKCoD from TAG in the year end 31 March 2013 and costs of running DAC were taken out of these funds in the year end 31 March 2014 until they were extinguished, there is now a zero balance on this account and costs are currently borne by the UKCoD General Funds.
- The DHC (Deaf Health Champions) fund relates to a grant that has been received by SignHealth of £592,000 from the Department of Healths Health & Social Care Volunteering Fund (HSCVF) and runs until September 2015. Signhealth is the fund-holder for the project and transfers are made to UKCoD to cover salaries and specified overheads.

#### 9. Analysis of net assets between funds

	General Fund £	Restricted Funds £	Total £
Fixed assets	-	<del>-</del>	-
Debtors	5,952	-	5,952
Cash at bank	10,030	-	10,030
Creditors	(7,377)	-	(7,377)
Total Net Assets	8,605	•	8,605

### 10. Company limited by guarantee

The company has no share capital. The liability of the members is limited by guarantee. The members have undertaken to contribute such an amount not exceeding one pound as may be required in the event of the company being wound up.

### 11. Going Concern

The Charity believes that grants and donations from member organisations cannot be relied upon to continue to arise at the same level as in previous years, primarily due to the current economic climate.

The trustees believe that sufficient funding as may be required to meet normal working capital requirements within the 12 months from the date of approval of these financial statements will be made available.

On this basis the trustees consider it appropriate to prepare the financial statements on a going concern basis. Should this prove to be inappropriate the accounts would require adjustments to be made to reduce the value of the assets to their recoverable amount and to provide for any further liabilities that might arise.