

# United Kingdom Council on Deafness

## Annual Report

For the year ended 31 March 2011

# United Kingdom Council on Deafness

## Annual Report year ending 31 March 2011

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### Charity information

#### Correspondence Address

Westwood Park  
London Road  
Little Horkesley  
Colchester  
CO6 4BS

#### Registered Address

Blackburn House  
32a Crouch Street  
Colchester  
CO3 3HH

#### Telephone Numbers

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#### Email

info@deafcouncil.org.uk

#### Website

www.deafcouncil.org.uk

#### Charity Number

1038448

#### Company Number

2922584

#### Staff

Mrs Clare L Long  
(Office Manager)  
Roger Hewitt  
(Grants Officer)

#### Bankers

CAF BANK Ltd  
PO Box 289  
Kings Hill  
West Malling  
Kent  
ME19 4TA

#### Independent Examiner

S W Bennett FCCA FMAAT  
Griffin Chapman  
Blackburn House  
32a Crouch Street  
Colchester  
Essex  
CO3 3HH

#### Insurance Advisors

Willis Ltd  
Stuart House  
Caxton Road  
Fulwood  
Preston  
PR2 9RW

### Trustees' report

The Trustees have pleasure in presenting their report together with the accounts of the Council for the year ended 31 March 2011. The financial statements of the charity are prepared in accordance with the Statement of Recommended Practice issued by the Charity Commissioners in April 2005, and the Companies Act 2006.

### United Kingdom Council on Deafness

The UK Council on Deafness is a company limited by guarantee registered under number 2922584 on 25 April 1994. It is also a registered charity under number 1038448. It is governed by its Memorandum and Articles of Association.

### Objectives

The Council aims to improve and extend co-operation between member organisations in promoting and representing the interests of deaf, deafened, deafblind and hard of hearing people.

The Council provides a forum for debate and a focus for action; the Council promotes understanding and acceptance of the different perspectives on issues connected with deafness and works together to achieve change on matters of shared concern.

## Objectives (continued)

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives.

## Member organisations during 2010/11

1. Action Deafness
2. Action for Deafness
3. Alban Neve Deaf Association
4. Association of Lipspeakers
5. Association of Notetaking Professionals
6. Association of Sign Language Interpreters
7. Association of Teachers of Lipreading to Adults
8. Association of Verbatim Speech to Text Reporters
9. BID Services with Deaf People
10. British Academy of Audiology
11. British Association of Audiological Physicians
12. British Association of Paediatricians in Audiology
13. British Association of Teachers of the Deaf
14. British Deaf Association
15. British Institute of Verbatim Reporters
16. British Society of Hearing Aid Audiologists
17. British Society for Mental Health and Deafness
18. Cambridgeshire Deaf Association
19. CAMTAD
20. Catholic Deaf Association
21. Children of Deaf Parents UK
22. Church of England Committee for Ministry among Deaf People
23. Cochlear Implanted Children's Support Group
24. Co.deaf
25. Community ID
26. Cued Speech Association UK
27. dDeaflinks, Staffordshire
28. Deaf Access
29. Deafblind UK
30. deafconnect
31. Deaf Connexions
32. Deaf Direct
33. DELTA Deaf Education through Listening & Talking
34. Deaf Ethnic Women Association
35. Deaf Lincs
36. Deaf Parenting UK
37. deafPLUS
38. Deaf Vision
39. Deafway
40. Deafness, Cognition and Language Research Centre (DCAL)
41. Deafness Support Network
42. Durham Deafened Support
43. The Ear Foundation
44. East Sussex Hearing Resource Centre
45. The Elizabeth Foundation
46. Ewing Foundation
47. Gloucestershire Deaf Association
48. Go! Sign
49. Hampshire Deaf Association
50. Hearing Dogs for Deaf People
51. Hearing Concern
52. Hertfordshire Hearing Advisory Service
53. Hi Kent
54. Home Counties Cochlear Implant Group
55. Hull and East Riding Institute for the Deaf
56. Jewish Deaf Association
57. Manchester Deaf Centre
58. Ménière's Society
59. Merseyside Society for Deaf People
60. National Association of Deafened People
61. National Cochlear Implant Users' Association
62. National Deaf Children's Society
63. Norfolk Deaf Association
64. North Wales Deaf Association
65. Nottinghamshire Deaf Society
66. Open Ears
67. Royal Association for Deaf People
68. RNID
69. Scottish Council on Deafness
70. Sense
71. Signature
72. SignHealth
73. STAGETEXT
74. Suffolk Deaf Association
75. TAG
76. Talking with Hands
77. The Phoenix Group for Deaf Children
78. UK Deaf Sport
79. Veet Deaf Centre
80. Wales Council for Deaf People
81. Walsall Deaf People's Centre
82. West Norfolk Deaf Association

# United Kingdom Council on Deafness

## Membership of the Board

The names of the persons who have served as Trustees during this financial period are as follows:

John Adams	(resigned 3 November 2010)
John Brennan	(resigned 22 January 2010)
Susan Daniels	(Chair – resigned 3 November 2010)
Steve Matthews	(resigned 3 November 2010)
Paul Tomlinson	(resigned 3 November 2010)
Brian Archbold	(Treasurer & Company Secretary)
Lidia Best	(Appointed 3 November 2010)
Cornelius James Edwards	(Appointed 3 November 2010 and elected as Chair)
Lorraine Gailey	
Elizabeth Ann Jones	(Appointed 3 November 2010)
Jonathan James (Joff) McGill	
Katherine Phipps	
Jane Penelope Shaw	(Appointed 3 November 2010)
Bryan Sheppard	

The Trustees have the powers and obligations of directors under the Companies Act 1985.

## Income

Income comes from four main sources for the 2010/2011 financial period: *Membership Fees*, *Sponsorship*, *Generated Income* and *Grants* from the Department of Health (for Opportunities for Volunteering).

## Review of the period

With further support from our larger members, to which I will refer later, it is again pleasing to report a surplus in the General Fund. This year's surplus of £6,893 has taken the General Fund balance to £12,676.

The number of member organisations has reduced from 86 to 82, and unfortunately the number of Affiliates has also fallen. Consequently there has been a fall in overall income from Membership and Affiliation Fees.

Since we suffered financial problems three years ago, we have been most grateful for financial assistance given to UKCoD by our larger members. Without their grants, it is difficult to see how UKCoD would have been able to afford to appoint Adrian Masters as Interim Director and, without a strong lead, UKCoD would have become a sterile force rather than the vibrant organisation to which we aspire. We wish to put on record our grateful thanks to the following organisations and their respective Chief Executives:

- Action on Hearing Loss
- BID
- DeafBlind
- Hearing Dogs
- NDCS
- RAD
- Sense
- SignHealth

Some of our smaller and medium-sized members also provided donations, which again was really appreciated. The donations and grants from our larger, medium-sized and smaller members totalled £34,845 during the financial year.

## United Kingdom Council on Deafness

We also wish to express our thanks to the Interim Director, Adrian Masters. He was initially appointed to help us write our Business Plan, but this developed into a full role within UKCoD, so that we would be able to achieve the critical milestones upon which the above grants and donations depended. In the current financial year, (2011/2012) Adrian was instrumental in obtaining a specific grant enabling us to re-write and develop our website, and we hope to launch this at the AGM in December 2011. We wish Adrian well as he follows other opportunities as an independent Consultant.

Conference Income has fallen, but the lower costs has ensured that the surplus from these training events remains at round about the same figure as in last year's Accounts. Last year's AGM was held at the BT Centre, and we thank BT for allowing us to use these facilities. We are grateful to the various organisations that sponsored our conferences or were Exhibitors.

In addition to appointing an Interim Director, we also budgeted for some increased support costs, as we provided more information for our member organisations. Nevertheless, we maintained strict control over these costs and monthly Management Accounts are prepared by our Accountants and monitored by the Trustees.

Without Clare Long and Roger Hewitt, we couldn't have achieved all we have done over the last year. I'm sure that all our members will wish to join the Board of Trustees in giving our public thanks to both Clare and Roger.

In previous years we have drawn your attention to the changes that the Department of Health has made in administering the Opportunities for Volunteering (OfV) scheme. We continue to administer the current OfV grants until they complete at the end of March 2012. Those of our members who have received OfV grants know the skills and dedication that our Grants Officer, Roger Hewitt, has put into this role; and it saddens us that our administration of this scheme will end in March. We offer our grateful thanks to Roger for all he has done.

### **Objectives**

Our objectives are:

- be a reference point for all organisations working with deaf people
- participate in campaigns to achieve equality and rights for deaf people
- promote awareness of deaf issues and the work of our members
- provide a forum for discussion and exchange of information between members
- promote best practice among members
- provide administrative services for members
- provide support to enable members to share resources and work together
- promote access to funding opportunities for members
- promote the interests of members in the development of the voluntary sector

This year these objectives have been achieved through:

- Campaigning for the rights of deaf people – this year access to communication in English has been prioritised;
- Raising awareness of the needs of deaf people in the health sector by training health care staff to be more aware of the needs of deaf people;
- Organising conferences on topics such as NHS Reform: What will it mean for Audiology and Access, Communication Services for Deaf People; the purpose of which is to bring organisations together to share information, promote best practice, provide a forum for discussion, and enable organisations to work together better;
- Providing provide administrative services for members through the provision of CRB checks for members organisations;
- Promoting access to funding opportunities for members by providing access to funding such as Opportunities for Volunteering by distributing the OfV grant;
- Increasing the awareness of deaf issues and the needs of our member organisations through the provision of the secretariat to the all party group on deafness, arranging the APPG meetings and coordinating Deaf Awareness Week;
- Bringing members organisation and parliamentarians together through the organisation of the annual Parliamentary Reception hosted by Malcolm Bruce MP which attracts over 120 people each year.

It is pleasing that we have achieved our objectives over the period in question.

# United Kingdom Council on Deafness

## **Outlook for 2011/2012**

Our first priority remains to place our finances on a stronger footing. Since the extent of our losses became evident three years ago, your Trustees have worked tirelessly to ensure UKCoD is financially stable and adds real value to the sector, and we remain committed to this.

In the forthcoming year, we wish to appoint a new Director and, under his/her leadership, we are looking to move UKCoD forward. His/her first priorities will be investigating funding to support key priorities and core costs, exploring new opportunities for sponsorship, developing further conferences and working with the Hon Treasurer to monitor our finances.

## **Going Concern**

It is important that we make a statement about the ability of UKCoD to continue as a going concern. We have made every effort to increase income and minimise costs, but we acknowledge that in the current difficult economic climate, we are continuing to rely upon support from our larger members. We shall continue to seek grants to develop our contribution and cover core costs. In the meantime, your Trustees are monitoring the situation monthly, and we believe that UKCoD can continue as a going concern.

## **Public Benefit Statement**

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

In accordance with the Charities Act, our charitable purposes include:

- Improving and extending co-operation between member organisations in promoting and representing the interests of deaf, deafened, deafblind and hard of hearing people;
- Providing a forum for debate and a focus for action on deaf issues;
- Promoting understanding and acceptance of the different perspectives on issues connected with deafness;
- Working together to achieve change on matters of shared concern.

Our services to member organisations are free or at a modest cost. A membership fee is charged on a sliding scale to ensure that small organisations can benefit.

## **Trustees' responsibilities**

Company law requires Trustees to prepare accounts for each financial period which give a true and fair view of the state of the company's affairs at the end of each period and of its surplus or deficit for that period. In preparing those accounts Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is appropriate to presume that the company will not continue in business.

Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the company's financial position and enable it to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the company's assets and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# United Kingdom Council on Deafness

## Reserves

The Board of Trustees believes that the charity should hold financial reserves (the "Emergency Operating Reserve" – EOR) because

- it has no endowment funding and is entirely dependent for income upon grants, membership fees, sponsorship and income generated from year to year which is inevitably subject to fluctuation and
- it requires protection against and the ability to continue operating despite catastrophic or lesser but damaging events.

The trustees believe that the minimum level of the EOR should be the equivalent of three months' core operating costs, and that the maximum level of the EOR should be the equivalent of six months' operating costs, calculated and reviewed annually. At 31 March 2011, the EOR stands at Nil. The budget set for 2010/2011 indicates three months' core operating costs amounting to approximately £20,900, thus the level of EOR is below the minimum target level. Our aim this financial year is to restore the EOR to within the minimum target level. The trustees will continue to set annual budgets that maintain the EOR within the set parameters. The trustees believe that the EOR should be maintained at the desired level consistent with the charity's overall financial position and its need to maintain and develop its charitable activities.

## Internal Financial Control

The charity has in place systems of internal control. They are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. They include:

- A rolling plan and an annual budget and operational plan approved by the Trustees.
- A number of matters are specifically reserved for the Trustees' approval.
- There is a clear organisational structure with appropriate lines for reporting.
- Regular consideration by the Trustees of financial results, variance from budgets, non-financial performance indicators and benchmarking reviews.
- The development of policy documents covering major strategic and operational activities. They are reviewed with appropriate regularity and consultation.
- The delegation by the Trustees to the Director of the management and identification of risks.

## Risk Management

The major risks to which the charity is exposed, as identified by the trustees, have been reviewed and systems have been established to mitigate those risks.

## Structure of governance

Nine Trustees are elected at the Annual General Meeting for periods of three years (maximum six years). The Board has the power to appoint for periods of three years (maximum six years) a further three Trustees.

## By order of the Board

**C J Edwards**

Chair

Date 26 October 2011

# United Kingdom Council on Deafness

## **Independent Examiner's Report to the Trustees of United Kingdom Council on Deafness**

I report on the accounts of the company for the year ended 31 March 2011 which are set out on pages 9 to 17.

### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended); and
- state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

S W Bennett FCCA  
**Chartered Certified Accountant**

Blackburn House, 32a Crouch Street,  
Colchester CO3 3HH

Dated

**Statement of financial activities for the year ended 31 March 2011  
(incorporating income and expenditure account)**

	Note	General Fund £	Restricted Funds £	Total 2011 £	2010 £
<b>Incoming Resources</b>					
<b>Incoming resources from generated funds</b>					
<b>Voluntary income:</b>					
Sponsorship		500	-	<b>500</b>	500
Grants	1	-	-	-	10,000
<b>Activities for generating funds:</b>					
Investment income		71	-	<b>71</b>	2,406
<b>Incoming resources from charitable activities:</b>					
Grants	1	-	153,260	<b>153,260</b>	88,000
Membership and Affiliation Fees		21,730	-	<b>21,730</b>	22,570
Conference Income		16,505	-	<b>16,505</b>	20,570
<b>Other incoming resources</b>					
Sale of Publications		42	-	<b>42</b>	111
Development Support	1	34,845	-	<b>34,845</b>	-
<b>Total Incoming Resources</b>		<b>73,693</b>	<b>153,260</b>	<b>226,953</b>	<b>144,157</b>
<b>Resources expended</b>					
<b>Costs of generating funds:</b>					
<b>Charitable activities:</b>					
Funding distributed to projects	2	-	136,700	<b>136,700</b>	105,750
Conference costs		5,250	-	<b>5,250</b>	9,162
Publicity costs		209	-	<b>209</b>	-
Support costs	3	57,921	18,160	<b>76,081</b>	44,252
<b>Governance costs</b>	4	<b>3,420</b>	-	<b>3,420</b>	9,518
<b>Total Resources expended</b>		<b>66,800</b>	<b>154,860</b>	<b>221,660</b>	<b>168,682</b>
<b>Net incoming/outgoing resources</b>	6	<b>6,893</b>	<b>(1,600)</b>	<b>5,293</b>	<b>(24,525)</b>
<b>Fund balances brought forward at beginning of year</b>		<b>5,783</b>	<b>2,476</b>	<b>8,259</b>	<b>32,784</b>
<b>Fund balances carried forward at end of period</b>	10,11	<b>12,676</b>	<b>876</b>	<b>13,552</b>	<b>8,259</b>

The notes on pages 12 to 17 form part of these accounts.

All the results included in the statement of financial activities above relate to continuing activities.

The company has no recognised gains and losses other than those included in the statement of financial activities above, and therefore no separate statement of total recognised gains and losses has been presented.

There is no difference between the fund balances and the surplus for the year stated above and their historical cost equivalents.

# United Kingdom Council on Deafness

## Balance sheet at 31 March 2011

	Note	31.03.2011 £	30.03.2010 £
<b>Fixed assets</b>			
Tangible fixed assets	7	1,725	3,050
<b>Current assets</b>			
Debtors	8	15,180	26,090
Cash at bank		4,848	11,891
		<b>20,028</b>	<b>37,981</b>
<b>Current liabilities</b>			
Creditors	9	(8,201)	(32,774)
<b>Net current assets</b>		<b>11,827</b>	<b>5,207</b>
<b>Net assets</b>		<b>13,552</b>	<b>8,257</b>
<b>Represented by</b>			
General fund	10,11	12,676	5,783
Restricted funds	10,11	876	2,476
		<b>13,552</b>	<b>8,259</b>

The financial statements on pages 9 to 17 were approved by the Trustees on 26 October 2011

**On behalf of the Trustees**

**Brian Archbold FCIB FFA FCMI**  
Treasurer

# United Kingdom Council on Deafness

## Accounting policies

### Basis of accounting

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities (SORP 2005) issued in April 2005, except that the accounts do not include the consolidated SOFA, applicable UK accounting standards and the Companies Act 2006. The principal accounting policies adopted in the preparation of the financial statements are set out below.

### Incoming Resources

All incoming resources are included in the SoFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. No amounts are included in respect of services provided by volunteers.

### Grants

All grants are recognised in full in the statement of financial activities in the year in which they are receivable, unless these relate to a specific future period in which case they are deferred.

### Resources Expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that category. Resources expended include attributable VAT that cannot be recovered.

Governance costs include the management of the charitable company's assets, and compliance with constitutional and statutory requirements. Comparative costs have been restated in line with this policy.

### Taxation

The Council, being a registered charity, is not liable to corporation tax on its charitable activities.

### Fixed assets

All fixed assets are initially recorded at cost.

### Depreciation

Depreciation is charged so as to write off the cost of tangible assets acquired evenly over their estimated useful lives which are as follows:

Computers	33% on cost
Fixtures and fittings	25% on reducing balance

### Fund Accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific instructions imposed by the donors or which have been raised by the charity for particular purposes. Expenditure which meets these criteria is charged to the fund together with an agreed allocation of management and administration costs.

### Operating leases

Rentals payable under operating leases, where substantially all the risks and rewards of ownership remain with the lessor, are charged to the statement of financial activities in the year in which they fall due.

# United Kingdom Council on Deafness

## Notes to the financial statements for the year ended 31 March 2011

### 1. Grants received

The following grants were received:

	2011 £	2010 £
<b>Grants for distribution to projects:</b>		
Department of Health (Opportunities for Volunteering) 2009/10	-	79,000
Department of Health (Opportunities for Volunteering) 2010/11	<b>153,260</b>	-
	<b>153,260</b>	79,000

All grants given for a specific purpose have been entirely expended on that purpose.

	2011 £	2010 £
<b>Restricted grants:</b>		
The Royal Association for Deaf people (development grant)	-	5,000
Hearing Dogs for Deaf People (technology grant)	-	4,000
	-	9,000

	2011 £	2010 £
<b>Unrestricted grants received:</b>		
RNID (general funding grant)	-	5,000
Sense (general funding grant)	-	5,000
	-	10,000

<b>Development Support Grants:</b>		
Bid Services with Deaf People	<b>2,000</b>	-
Deafblind UK	<b>3,000</b>	-
Hearing Dogs for Deaf People	<b>3,750</b>	-
National Deaf Children's Society	<b>3,750</b>	-
Royal Association for Deaf people	<b>3,750</b>	-
RNID	<b>3,750</b>	-
Sense	<b>8,000</b>	-
SignHealth	<b>1,050</b>	-
Cheshire Deaf Society	<b>2,500</b>	-
Other grants less than £1,000	<b>3,295</b>	-
	<b>34,845</b>	

# United Kingdom Council on Deafness

## 2. Funding distributed to projects

	2011 £	2010 £
<b>Opportunities for Volunteering:</b>		
* Manchester Deaf Centre	<b>14,400</b>	11,250
* Action for Deafness	<b>5,000</b>	3,750
Cornwall DA	<b>8,640</b>	6,750
* BID	<b>13,436</b>	10,389
* DeafConnect	<b>13,872</b>	10,839
* Merseyside Society for Deaf People	<b>13,480</b>	10,425
* RAD	<b>14,016</b>	10,839
* SignHealth	<b>12,820</b>	10,017
Bromley Partnership	<b>7,268</b>	5,454
* Gloucester Deaf Association	<b>5,000</b>	3,750
ROAD Margate	<b>11,300</b>	-
Blackpool Blind Society	<b>6,180</b>	4,635
Royal School for Deaf Children	-	8,922
Walthew House	<b>11,288</b>	8,730
	<b>136,700</b>	105,750

Funding distributed as agent for and on behalf of the Department of Health. Opportunities for Volunteering grants are available to any organisation providing services to deaf people in England. Support costs during the financial period were £16,560.

Organisations that are members of UK Council on Deafness are marked with a \*.

## United Kingdom Council on Deafness

### 3. Support costs

	<b>2011</b> <b>General fund</b> £	2010 General fund £	<b>2011</b> <b>Restricted</b> <b>funds</b> £	2010 Restricted funds £
Salaries and pension costs	<b>29,805</b>	32,726	-	-
Travel and subsistence	<b>6,023</b>	1,340	-	-
Temp & freelance	<b>26,454</b>	-	-	-
Training	<b>165</b>	-	-	-
Rent	<b>3,016</b>	3,096	-	-
Insurance	<b>408</b>	67	-	-
IT Support	<b>894</b>	-	-	-
Telephone	<b>370</b>	23	-	-
Postage	<b>900</b>	568	-	-
Printing, stationery and office equipment	<b>2,892</b>	853	-	-
Depreciation	-	-	<b>1,600</b>	<b>1,524</b>
Bank charges and interest	<b>23</b>	504	-	-
Subscriptions & publications	<b>23</b>	57	-	-
Trustee expenses	<b>1,304</b>	1,581	-	-
Professional fees	<b>15</b>	-	-	-
Bookkeeping costs	<b>2,189</b>	1,913	-	-
Support costs between funds	<b>(16,560)</b>	(15,583)	<b>16,560</b>	15,583
	<b>57,921</b>	27,145	<b>18,160</b>	17,107

### 4. Governance costs

	<b>2011</b> <b>General fund</b> £	2010 General fund £	<b>2011</b> <b>Restricted</b> <b>funds</b> £	2010 Restricted funds £
Independent examiners fee	<b>2,367</b>	-	-	-
Audit fees	<b>787</b>	4,075	-	-
Business plan	<b>266</b>	-	-	5,000
Legal fees	<b>0</b>	443	-	-
	<b>3,420</b>	4,518	-	<b>5,000</b>

# United Kingdom Council on Deafness

## 5. Staff costs

The average number of persons employed full time by the Council was two (2009/10: two). Trustees receive no remuneration. Trustees received expenses to the value of £1,304 (2009/10: £1,580).

	2011 £	2010 £
Salaries	27,724	30,332
National insurance contributions	2,081	2,394
	<b>29,805</b>	<b>32,726</b>

## 6. Net incoming resources

This is stated after charging:

	2011 £	2010 £
Auditors' remuneration – audit fees current year	-	2,350
Auditors' remuneration – audit fees prior year	787	1,725
Auditors' remuneration – non audit services	-	1,913
Depreciation	1,600	1,524

## 7. Tangible assets

	Fixtures, computers	fittings & £
<b>Value</b>		
As at 1 April 2010		18,473
Additions		275
<b>As at 31 March 2011</b>		<b>18,748</b>
<b>Depreciation</b>		
As at 1 April 2010		15,423
Charge for the year		1,600
<b>As at 31 March 2011</b>		<b>17,023</b>
<b>Net book amounts</b>		
<b>As at 31 March 2011</b>		<b>1,725</b>
As at 31 March 2010		3,050

**8. Debtors (amounts falling due within one year)**

	2011 £	2010 £
Trade debtors	14,798	25,661
Net Wages	8	-
Prepayments	374	429
	<b>15,180</b>	<b>26,090</b>

**9. Creditors (amounts falling due within one year)**

	2011 £	2010 £
Trade creditors	4,978	9,506
Taxation and social security	676	641
Accruals & deferred income	2,547	22,627
	<b>8,201</b>	<b>32,774</b>

**10. Group funds**

	Unrestricted funds			Restricted funds		Total £
	General Fund £	Technology fund £	Opportunities Volunteering £	for		
Opening funds	5,783	2,476	-			8,259
Incoming resources	73,693	-	153,260			226,953
Outgoing resources	(66,800)	(1,600)	(153,260)			(221,660)
<b>Closing funds</b>	<b>12,676</b>	<b>876</b>	<b>-</b>			<b>13,552</b>

**General fund**

The General fund represents the unrestricted funds held for the general purposes of the charity as set out in its governing document.

**Restricted funds**

Restricted funds are funds held by the charity for particular applications, specified by the donor, within the charity's objectives, and can only be applied to those particular purposes. The restrictions may apply to income or capital or both.

**Purposes of restricted funds:**

- The Opportunities for Volunteering fund is annually funded by the Department of Health and is for the operation of the 2009/10, 2010/11 and 2011/2012 OfV schemes, completing on 31 March 2012.
- The Technology fund was created by a grant from Hearing Dogs for the Deaf for the purpose of providing funds for upgrading IT equipment. The equipment has been acquired and capitalised with the corresponding depreciation charged to the fund.

**11. Analysis of net assets between funds**

	<b>General Fund</b>	<b>Restricted Funds</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Fixed assets	849	876	1,725
Debtors	15,180	-	15,180
Cash at bank	4,848	-	4,848
Creditors	(8,201)	-	(8,201)
<b>Total Net Assets</b>	<b>12,676</b>	<b>876</b>	<b>13,552</b>

**12. Company limited by guarantee**

The company has no share capital. The liability of the members is limited by guarantee. The members have undertaken to contribute such an amount not exceeding one pound as may be required in the event of the company being wound up.

**13. Going Concern**

The Charity believes that grants and donations from member organisations cannot be relied upon to continue to arise at the same level as in previous years, primarily due to the current economic climate.

The trustees believe that sufficient funding as may be required to meet normal working capital requirements within the 12 months from the date of approval of these financial statements will be made available.

On this basis the trustees consider it appropriate to prepare the financial statements on a going concern basis. Should this prove to be inappropriate the accounts would require adjustments to be made to reduce the value of the assets to their recoverable amount and to provide for any further liabilities that might arise.